

ANNUAL GENERAL MEETING 2018

Tuesday 31 July 2018

**BSUH Trust Headquarters Meeting Room, Level 6,
Royal Sussex County Hospital, Eastern Road, Brighton, BN2 5BE**

- 1.00pm Arrival and tea / coffee available
- 1.30pm Welcome and Introductions
(Patrick Boyle, Interim Chair)
- 1.45pm Review of the Year with Question and Answer session
(Marianne Griffiths, Chief Executive)
- 2.30pm The Best of BSUH
1. Dr Rob Galloway, Emergency Medicine Consultant
 2. Karen Lee, Ward Manager – Jowers Ward
 3. Richard Beard, 3T Communications Director

Formal Annual General Meeting

- 3.15pm Apologies for absence
- 3.15pm Declarations of Interest
- 3.15pm Minutes of the AGM held on 26 July 2017 – for approval
- 3.20pm Annual Report and Accounts 2017/18 – for receiving
(Karen Geoghegan, Chief Financial Officer)
- 3.50pm Questions
- 4.00pm Close of meeting

Minutes of the Trust's Annual General Meeting held on Wednesday 26th July 2017 at 3.30pm in the Boardroom, St Mary's Hall, Royal Sussex County Hospital, Brighton

AGM/17/01 Welcome and Introduction

- 1.1 The Chair welcomed the staff and members of the public to the meeting and thanked staff and volunteers for their continued hard work and dedication in what has been an extremely challenging year for the Trust.

AGM/17/2 Minutes of Previous Meeting

- 2.1 The minutes of the last AGM held on 22nd September 2016 were approved as an accurate record.

AGM/17/3 Best of BSUH

- 3.1 **Workforce Transformation: 'Right staff, right skills, right place, right time'**
Nick Groves, Trust Lead for Workforce Transformation, gave a presentation which included an outline of the new Clinical Assistant role which was introduced to relieve Junior Doctors of the majority of admin tasks and basic clinical skills, freeing them up for more complex patient care. This innovative new role was developed at BSUH and has been shortlisted for a *Health Service Journal* "Value in Healthcare" Award.
- 3.2 **Critical Care in Paediatrics**
A presentation given on Children's Services outlined the achievements of the past year and the numerous awards and commendations that had been awarded to the department. Plans for the future were discussed alongside the challenges that lie ahead for the department in order to grow, develop and remain safe.

AGM/17/4 Presentation of the Annual Report 2016/17 and Plans for 2017/18

- 4.1 The Annual Report 2016/17 was received by the Board. The Annual Report and Accounts was previously shared with key stakeholders and staff and was also available on the Trust's website.
- 4.2 The Chair reflected on a challenging year following the Trust being placed in Special Measures for quality in August 2016 and subsequently financial Special Measures in October 2016. However, the Chair was optimistic in his outlook for 2017/18 and looked forward to a year of positive change, development and progress under the new leadership team.

AGM/17/5 Presentation of the Annual Accounts 2016/17

- 5.1 The Chief Financial Officer presented a review of the year, setting out the key achievements and challenges of the Trust in 2016/17.
- 5.2 It was noted that the Trust reported a deficit of £68.5m in 2016/17 compared with an initial planned control total deficit of £15.6m. The Trust received income of £550.3m, of which £496.6m came from patient care and £53.8m came from research, education, commercial and non-clinical services to other organisations. Operating expenditure was £627.3m with productivity and efficiency programme delivering £20.8m savings through a number of initiatives that were driven

through the Trust's clinical and corporate divisions. During the year a significant amount of capital expenditure was invested totalling £69.3m, the majority of which was on the 3Ts redevelopment.

- 5.3 The Trust remains in financial special measures in what has been a challenging year financially with pressures continuing into 2017/18.

AGM/17/6 Any Other Business

- 6.1 There was no other business to report.

AGM/17/7 Close of Meeting

- 7.1 The Chair thanked the staff for their informative presentations and formally closed the meeting.

Signed as an accurate record of the meeting

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Chair

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Date