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<b>Meeting:</b>	<b>Brighton and Sussex University Hospitals NHS Trust Board of Directors</b>
<b>Date:</b>	<b>30th June 2016</b>
<b>Board Sponsor:</b>	<b>Chief Executive &amp; Chairman</b>
<b>Paper Author:</b>	<b>Director of Governance Affairs</b>
<b>Subject:</b>	<b>Update on Trust Governance Arrangements</b>

### **Executive Summary**

This report updates the Board on the implementation of the new Trust Governance Arrangements following their approval by the Board in April 2016.

### **Action required by the Board**

The Board is asked to note the report.

<b>Links to corporate objectives</b>	The report concerns delivery of all of the Trust objectives
<b>Identified risks and risk management actions</b>	None relevant to this report
<b>Resource implications</b>	Not applicable
<b>Legal implications</b>	None
<b>Report history</b>	The new Trust governance arrangements were approved by the Board in April 2016
<b>Appendices</b>	High level meeting cycle

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## Report to the Board of Directors, 30<sup>th</sup> June 2016 Trust Governance Arrangements

### 1. Introduction

In April, the Board approved the new Trust Governance Arrangements and their Terms of Reference.

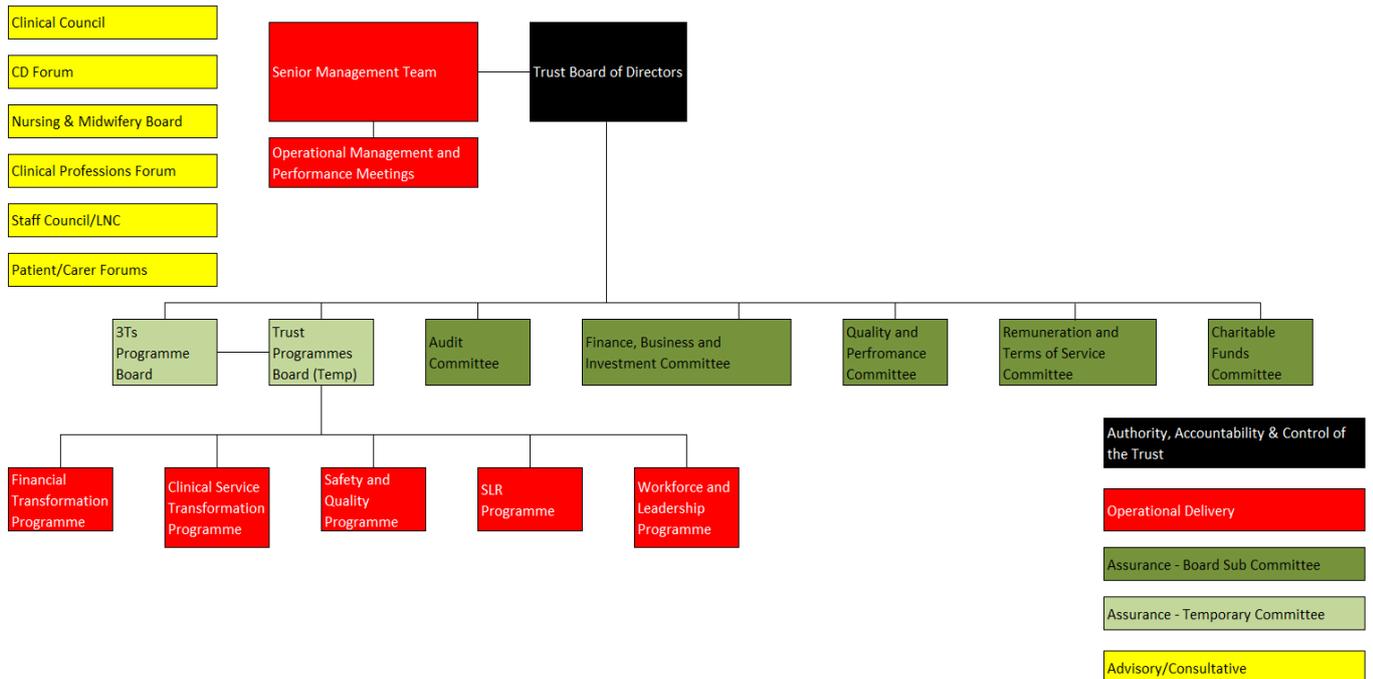
This comprised the establishment of a Finance, Business and Investment Committee and Quality and Performance Committee to replace the current non-statutory Board Committees; and the establishment of regular Board 'Confirm and Challenge' sessions with the operational Directorates to review operational performance and ensure clinical engagement with the Board on the development of Trust strategy.

It also agreed to establish a Trust Programmes Board, as a time-limited Board Committee, to provide assurance to the Board of Directors in relation to the delivery of the activities of the Trust Programmes.

A Senior Management Team (SMT) would be established responsible for the operational management of the system of internal control and for the management of the achievement of the Trust's objectives.

The Board also confirmed that all Board Committees (including the 3Ts Programme Board) would be chaired by a Non-Executive Director.

**Table 1: Trust governance arrangements**



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## 2. Implementation

### Senior Management Team

The Senior Management Team met for the first time on 9<sup>th</sup> May, has met weekly since and is established as the principal executive forum.

### Board Committees

The new Finance, Business and Investment Committee, Quality and Performance Committee and Programmes Board met for the first time on 23<sup>rd</sup> June and will meet monthly in accordance with the appended high-level meeting cycle.

### Sub-Committees

The Finance, Business and Investment Committee and Quality and Performance Committee received and approved terms of reference for their sub-Committees, agreeing the need for clarity around the sub-committee roles in managing and controlling risks and escalation. With these amendments, the sub-committees will be effective from July.

### Board Confirm and Challenge

The first Board Confirm and Challenge meeting will take place on 4<sup>th</sup> August. This meeting will take place every quarter and provide protected time for the Board of Directors and Operational Directorates mutually to “confirm and challenge” the strategies, plans and performance of the Trust. It is designed to ensure the alignment of operational business with the Trust vision, values and strategic aims; and confirm the quality and safety of healthcare and other services delivered by the Trust.

CQC identified a ‘disconnect’ between the Trust Board and the operational directorates and the Board Confirm and Challenge meetings will be critical in starting to address that problem.

## 3. Next steps

### Committee membership

Board Committee membership will be strengthened in the next cycle with the addition of new Director and Clinical Directorate representatives.

The 3Ts Programme Board in July will be chaired by a Non-Executive Director and a Non-executive Director will be allocated to Chair the Programmes Board.

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## **Advisory Forums**

Terms of reference for the Advisory Forums have been developed and membership will be confirmed and the Forums established in July.

## **Well-Led Review**

A Well-Led Review will be commissioned to assess the skills and capability of the Board and the effectiveness of governance within the Trust.

## **4. Conclusion**

Significant progress has been made in developing, approving and implementing the new governance arrangements for the Trust.

The Board is asked to note, however, that very significant further work is required to embed these new arrangements and make them effective.

**Dominic Ford**  
**Director of Corporate Affairs**  
**June 2016**