

**CHAIR'S KEY ISSUES**

**ISSUES FOR REFERRING/ESCALATING TO BOARD OF DIRECTORS**

**PART A:**

<b>ORIGINATING COMMITTEE OR GROUP:</b>		Audit Committee	<b>DATE OF MEETING ISSUE RAISED:</b>	16 March 2017	
<b>CHAIR:</b>		Martin Sinclair	<b>LEAD NON-EXECUTIVE DIRECTOR:</b>	Martin Sinclair	
<b>Agenda Item No.</b>	<b>DETAILS OF ISSUE:</b>	<b>FOR - APPROVAL / ESCALATION / ALERT / ASSURANCE / INFORMATION</b>		<b>RISK REGISTER / BAF REFERENCE</b>	<b>PAPER ATTACHED</b> ✓
2.1 Deep dive on budgetary controls	Internal audit reported on its Financial Reporting and Forecasting and Budgetary Control review, which was assessed as <b>red</b> with recommendations made around the earlier reporting of risks, and more detailed reporting earlier in the year, better year-end forecasting with budget-holders and a standardised approach to review meetings. The finance team would turn the actions into a quantifiable and measurable plan for the April Finance Committee. Taken together with the financial improvement review, the reports illustrate the need for urgent and concerted action to improve financial control	Escalation			
3.1 Internal audit progress reports	Internal audit reported on financial improvement part 1 ( <b>red</b> ), CQC follow up ( <b>amber</b> ), 3Ts governance and assurance ( <b>amber</b> ), waiting list management ( <b>amber</b> ), review of capital expenditure ( <b>amber</b> ), and core financial systems ( <b>green</b> ). 53% of previous recommendations have been implemented, 35% are in progress, and 12% have not been implemented, with greater traction still required to track internal audit recommendations	Information			
4.1 LCFS interim report	The Committee welcomed the improved compliance with declaration of interest requirements, but asked that the issue of non-compliance by medical staff to be added to the risk register and potential sanctions discussed with the Medical Director	Information			
4.2 LCFS Work Plan	The Committee approved a comprehensive and balanced LCFS work plan for 2017/18	Information			
5,1 External audit progress	The Committee received an update on the external audit plan, noting that a qualified value for money conclusion was highly probable	Escalation			

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report				
6.2 Committee self- assessment	Members, officers and internal and external audit colleagues completed the Audit Committee self-assessment. There were 4 areas for development: tracking of recommendations and follow-up; setting clear objectives for the Committee; the quantity, quality and timeliness of papers; and routine reflection on the effectiveness of meetings			
<b>DATE COMPLETED AND FORWARDED TO DIRECTOR OF CORPORATE AFFAIRS:</b>		18 January 2017		

**PART B:**

<b>RECEIVING COMMITTEE:</b>		<b>DATE OF MEETING ISSUE CONSIDERED:</b>	
<b>CHAIR:</b>		<b>LEAD EXECUTIVE DIRECTOR:</b>	
<b>Agenda Item No.</b>	<b>RECORD OF CONSIDERATION GIVEN / APPROVAL / RESPONSE / ACTION:</b>		
<b>DATE COMPLETED AND FORWARDED TO CHAIR OF ORIGINATING BOARD / COMMITTEE / TASK &amp; FINISH GROUP:</b>			