

Nappy Changing and Toileting Policy

Nurseries Policies

Sussex House Nursery and Wendy House Nursery

BSUH Nurseries promotes a toileting and personal care programme to work in partnership with Parents/Carers to help the child develop a healthy interest in and understanding of how to look after his/her own personal needs.

The child's age and maturity are considered carefully before the decision to start toilet training is taken as all children are different and they are ready at different stages.

The following things should be taken into account:

- The child must be confident with the staff and well settled in the nursery.
- Toilet training is a joint effort and must be accompanied by lots of communication between staff and parent/carers.
- The first stage of toilet training is to recognise the signs that the child is ready. Practitioners recognise when children become aware that they are wet or soiled and they share this information with parents and record their observation
- Children are given access to the toilet and potties with Practitioners supervision.
- The staff will never insist a child uses the toilet or potty but will concentrate on praising and rewarding success.
- The child will need to advance to 'real' pants as in trainer pants he/she still feels as if he/she is wearing a nappy.
- The nursery will need a good supply of underwear, trousers/shirts/dresses/shorts and socks preferably easy to remove (No dungarees or trousers with zips and buttons). If we do dress your child in nursery spare clothes we would appreciate the clothes returned as soon as possible.
- The staff will need to know any special words the child uses to express the need for the toilet.
- Children may still need a nappy for sleep times.
- It is not unusual for children to regress after a while and have a few accidents. If this does happen the staff will carry on encouraging and praising for the times they are using the potty/toilet.
- The nursery would prefer that personal potties remain at home.
- If the child is not progressing well then the Key Person will discuss with the parent/carers to wait a few weeks by going back to nappies. False starts are very common.
- Staff will record on the daily day sheets, two way communication books (if required) or the information board in the room once toilet training starts
- For preparation for 'school readiness' staff will support children, Parent and Carers with toileting and personal care programme throughout their nursery time.

Sussex House Nursery
Sussex House
1 Abbey Road
Brighton
BN2 1ES

Tel: 01273 664583
Ofsted No130674

Wendy House Nursery
Princess Royal
Hospital
Lewes Road
Haywards Heath
RH16 4EX

Tel: 01444 441881 ext
8451

Ofsted No. EY231358

The Nappy Changing and Toileting procedure:

Prepare the area

- Check that the changing area is clean.
- Gather changing items including nappies, wipes, barrier cream if necessary, spare clothes if necessary and nappy sacks.
- Staff should remove watches, bracelets, raised rings
- Put on a plastic apron and gloves.

Changing the child

- Lift the child onto the changing mat or support the child to walk/climb up to the area if appropriate.
- Remove the child's nappy or soiled underwear.
- Wash and dry the child with wipes. Always wipe the genital area from front to back.
- Apply any barrier cream if necessary. (Prior consent is required from parents/carers).
- Never leave a child unaccompanied on a changing mat.
- If the child is toilet training offer them the choice of a potty or toilet. If they would like to use this lift or support the child off the changing mat/unit and support and encourage them in their use of the potty/toilet.
- Put a clean nappy/underwear on the child and refasten their clothing. If clothes are soiled change and double bag in nappy sacks.
- Lift or support the child off the changing mat/unit if they have not used the toilet/potty.

Promote good hygiene

- Dispose of the used nappy in the provided bin or for re-usable nappies and soiled clothing rinse and double bag in nappy sacks. Return all clothing, nappies and resources to appropriate locations.
- Clean the changing area with provided cleaning materials and potty if used.
- Wash hands with warm water and soap. Dry with a paper towel.
- Wash the child's hands or support the child to do so independently.

Monitoring, documenting, communicating

- If any marks, rashes or unusual bowel movements have been witnessed these will be reported accordingly to policies and procedures.
- Nursery staff will document the time of the nappy change and whether the child's nappy was wet, soiled or dry on the nappy change records and on the child's individual daily sheet. For children in pants or pull-ups record toileting times. At the end of the session feed these back to the Parent/Carer.
- There should be interaction throughout the changing process e.g. through gestures, conversation and songs.
- Staff may use distractions like a toy to support the child if worried or upset. This will be fed back to the Parent/Carer on collection.
- The implementation of this procedure will be monitored by all team members and in particular supervisory staff. All team members have a duty of care to report any witnessed or suspected breaches of policy and procedure.