

Report to the Board of Directors, 31st May 2017
Standing Orders, Scheme of Reservation and Delegation, Standing Financial Instructions

The Board approved the Standing Orders, Scheme of Reservation and Delegation, Standing Financial Instructions at its meeting on 27th April, and agreed that the Director of Corporate Governance and Board Secretary and Joanna Crane, Non-Executive Director would review further non-material changes to the document.

The Board is asked to approve the following minor amendments:

1. Gender specific terms to be amended throughout and in: 2.6.4 table, 1; and 9; 5.4.1 second paragraph; 5.4.2 first sentence; 7.4.2 (ii); point 19 in the Part 3 of the scheme of delegation; page 66 16.6.8 (iii).
2. 2.6.4, row 13, insert 'Executive' before 'Directors'
3. Re-order paragraph 2.7. 2.7.2 becomes clause 2.7.4 under heading **Charitable Funds**. Insert 'charitable' before funds held in trust
4. 4.8.5 delete 'either as charitable or non-charitable funds.'
5. 3.4. Insert definition of petition page 5 as follows:

'A petition is defined as a written (paper or electronic) document signed by a number of people requesting some form of action or decision from the Trust '

6. 7.1.2. Add 'membership of professional bodies or mutual support organisations, including political parties'
7. A separate detailed scheme of delegated financial limits complements these Standing Financial Instructions