

**MATTERS ARISING**  
**Board of Directors**

AGENDA ITEM: 4

Meeting	Minute Ref	Action	Person Responsible	Deadline	Status
27 <sup>th</sup> April 2017	PB4/17/4	Executive Medical Director to update the Board on progress with the Wessex Genomic Centre	George Findlay	May	Update in matters arising
	PB4/17/4	Executive Director of Nursing to report to the Board on the outcome of the acuity and dependency review	Nicola Ranger	July	Agenda item in July
	PB4/17/4	Complex case study to be presented as part of a Board discussion on safeguarding	Nicola Ranger	July	Agenda item and presentation in July
	PB4/17/5	Staff to be reminded of responsibilities during the pre-election period	Rachel Clinton	April 2017	Completed. Message sent in Trust communications
	PB4/17/6	Board to be advised of plans to reduce the level of Delayed Transfers of Care	Marianne Griffiths & Evelyn Barker	May 2017	Agenda item. Operational performance scorecard
	PB4/17/6	Executive Director of Strategy and Delivery to review and develop performance report to take into account discussions at the Board	Pete Landstrom & Evelyn Barker	May 2017	Agenda item
	PB4/17/6	Board to be advised of the outcome of the RTT script rewrite	Pete Landstrom & Evelyn Barker	May 2017	Board will be advised of update in Operational performance item
	PB4/17/6	Mike Viggers to identify lead NED responsible for 'Learning from Deaths'	Mike Viggers	May 2017	Completed. Lead NED will be Graham Hodgson
	PB4/17/6	Work to be undertaken to improve the timeliness of responses to complainants	Evelyn Barker	May 2017	Complaints teams has been restructured to improve the timeliness of PALS and complaints responses, with additional investment in PALS advisors. Divisional structures will enable accountability in timeliness of directorate responses
	PB4/17/8	Board to be advised of plans to resolve risks around paediatric care in the ED at PRH	George Findlay	May 2017	Agenda item
	PB4/17/8	Reporting of progress on CQC actions to be incorporated in Board Quality Report	George Findlay	May 2017	Will be incorporated in routine Quality Report to the Board
	PB4/17/9	Estates risks to be incorporated in Board report on estates capital investment	Karen Geoghegan	May 2017	Completed. Estates risks submitted to Quality and Risk Committee 24 <sup>th</sup> May

	PB4/17/9	Adequacy of controls around histopathology risk to be reviewed	Lois Howell	May 2017	Controls will be designated as inadequate pending implementation of actions to address the risk
	PB4/17/9	Lois Howell to discuss with Graham Hodgson and Joanna Crane incorporation of risks graded 12 and above in future Board reports	Lois Howell	May 2017	Corporate risk register will be presented to the Quality and Risk Committee in June and discussion will take place prior to then regarding 12+ risks
	PB4/17/9	Board Assurance Framework will be revised to reflect agreed Trust priorities	Lois Howell	July 2017	Will be incorporated in revised BAF report to Board in July
	PB4/17/11	Dominic Ford and Joanna Crane would discuss revisions to the Standing Orders	Dominic Ford	Completed	<b>Revisions proposed for Board approval</b>
	PB4/17/12	Jonathan Keeble to review how Board reports could be made more accessible and in plain English	Jonathan Keeble	Completed	Director of Communications will discuss with FLD. Board reports and scorecards restructured