

Board Action Log

Agenda item	Action	Actioned by	When	Progress
3 July 2013				
7.26 Major Programmes Review	It was agreed that detailed proposals regarding this, a schedule of delegation for the 3Ts Programme and consideration of portfolio management would be brought to the September meeting for further discussion.	Chief Financial Officer	September 2015	Agenda item 30 th November
24 February 2014				
2.18 Board Assurance Framework	The Chairman asked about the March 2015 review date for the Information Management Strategy action and it was agreed that an early update would be reported to the Board.	Director of Health Informatics	November 2015	Board Seminar 4 th November
1 June 2015				
6.6 Chief Executive's report	The Chair of the Quality and Risk Committee further advised that the feedback from the GMC visit, which was a very intensive review which took place only every 5 years, had been positive for the Trust, while noting some of the challenges the Trust faced. The report and actions arising from it would be reported to the Board.	Director of Education and Knowledge	November 2015	Incorporated in Board Seminar discussion on education on 30 th November
24 August 2015				
8.12 Developing the Clinical Strategy	The Board discussed the role of education and teaching, including simulation and agreed that the refresh of the clinical strategy would be discussed at a Board Seminar to be scheduled later in the year.	Director of Corporate Affairs	November 2015	Board Seminar 23 rd November
8.16 EPR Programme Board	The Board would be advised of these developments following the CMB discussion.	Medical Director	November 2015	Agenda item 30 th November
28 September 2015				
9.1 Chair's welcome to soft facilities management staff	Staff described their roles within housekeeping, portering, catering and cleaning services and details of their roles and uniforms would be circulated to Board members.	Director of Corporate Affairs	September 2015	Completed

9.5 Minutes of the previous meeting	The Board further discussed accountability for delivery of the plan and was advised that the directorate teams were accountable to the Clinical Director and through the performance review process. The Board would discuss accountability at a future Board Seminar'.	Director of Corporate Affairs	November 2015	Will be discussed at Board Seminar on 23 rd November, with further discussion as required
9.7 Chief Executive's report	The Sussex Stroke Programme Board had begun a review of stroke services in Sussex, including the configuration of stroke services across the County, and had asked the South East Clinical Senate to undertake to an independent clinical review of proposal for acute stroke care. The Trust would be presenting its views to the Senate on 16th October, and the Board would be updated on progress with the review.	Deputy Chief Executive	November 2015	Agenda item
9.8 Performance dashboard	A Non-Executive Director noted the potential capacity available in hospices in the County, which the Chief Operating Officer agreed to explore.	Chief Operating Officer	October 2015	Cancer and palliative care teams in discussion
9.11 Patient experience and complaints	The Board welcomed the progress in responsiveness reported and also discussed complaints about communication and agreed that it would be helpful to have a more detailed report on this theme to the Quality and Risk Committee in November.	Chief Nurse	November 2015	Agenda item – Quality and Risk Committee
9.14 Reports from Board Committees and Programme Boards - EPR	The Board discussed the roll-out plan and its key deliverables and the Medical Director advised that a detailed report would be made to the Board in November.	Medical Director	November 2015	Agenda item 30 th November