

**Board Action Log**

Agenda item	Action	Actioned by	When	Progress
<b>3 July 2013</b>				
7.26 Major Programmes Review	It was agreed that detailed proposals regarding this, a schedule of delegation for the 3Ts Programme and consideration of portfolio management would be brought to the September meeting for further discussion.	Chief Financial Officer	November 2014	Scheme of delegation and SFIs revised and approved by Board in January 2015. 3Ts governance arrangements post-FBC will be submitted to the Board aligned to approval of FBC
<b>24 February 2014</b>				
2.18 Board Assurance Framework	The Chairman asked about the March 2015 review date for the Information Management Strategy action and it was agreed that an early update would be reported to the Board.	Director of Health Informatics	November 2014	Review of Health Informatics Strategy discussed by Executive Management and Strategy will be discussed at the Board Seminar in July
<b>26 January 2015</b>				
1.12 Values and Behaviours	The Board further recommended that the detailed action plan was grouped into core themes.	Director of Strategy and Change	April 2015	Agenda item
<b>1 June 2015</b>				
6.6 Chief Executive's report	The Board further discussed the Trust strategy for proactive communications, agreeing the need for open and transparent communications, and the Director of Strategy and Change advised that a communications strategy was being developed, aligned to the Trust annual plan and priorities and would be submitted to the Board in August.	Director of Strategy and Change	August 2015	Agenda item - August
6.6 Chief Executive's report	The Chair of the Quality and Risk Committee added that while the Committee had received assurance regarding the overall mortality profile of the Trust and work on the AMU, further work was required to ensure there were not similar problems in other areas, and to improve the identification of early warning signals. It was agreed that this would be	Medical Director and Chief Nurse	July 2015	Agenda item – Quality and Risk in July

	discussed further at the Quality and Risk Committee.			
6.6 Chief Executive's report	The Chair of the Quality and Risk Committee further advised that the feedback from the GMC visit, which was a very intensive review which took place only every 5 years, had been positive for the Trust, while noting some of the challenges the Trust faced. The report and actions arising from it would be reported to the Board.	Director of Education and Knowledge	July 2015	Initial feedback incorporated in Chief Executive's report. Substantive report in September 2015
6.6 Chief Executive's report	The Board further discussed the baseline assessment undertaken in respect of 7 day services and it was agreed that a report on progress would be brought to the Board.	Director of Strategy and Change		Agenda item August
6.9 Safer nursing and midwifery staffing	The Board discussed recruitment and the factors affecting recruitment, including the high cost of accommodation in Brighton and Hove. The Board further agreed on the importance of ongoing support from the recruitment team for nursing recruitment which the Chief Nurse and Director of Strategy and Change would review.	Chief Nurse and Director of Strategy and Change		Reviewed at People Board. Verbal update in matters arising
6.9 Safer nursing and midwifery staffing	The Board further discussed the output of exit interviews which would be discussed at the next meeting of the Finance and People Committee.	Operational Director of HR	July 2015	Agenda item Finance and People Committee in July
6.9 Safer nursing and midwifery staffing	The Board also discussed workforce modernisation and the development of roles such as physician assistants and it was agreed that this would be reported to a future Board meeting in 3 months' time	Director of Strategy and Change		Agenda item August
6.12 Site reconfiguration	The Board thanked the Programme Director and Clinical Lead for their coordination of the work undertaken to date, noted the progress made, and that a final 'Go/No Go' decision would be made on 18th June. A report would be made to the Board on 6th July.	Chief Executive	July 2015	Incorporated in Chief Executive's report
6.16 EPR Programme Board	The Medical Director advised that the Trust was in discussion with the contractor regarding changes in the nature of the contractor from one based on implementation to one focused on development.	Medical Director	July 2015	Agenda item

	Work continued in respect of pharmacy, pathology and radiology and a full update would be submitted to the Board on 6th July.			
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