

**B****Board Action Log**

<b>Agenda item</b>	<b>Action</b>	<b>Actioned by</b>	<b>When</b>	<b>Progress</b>
<b>27 October 2016</b>				
10.8 Emergency planning, resilience and response	The LHRP would monitor progress quarterly and the Deputy Chief Operating Officer was confident that the Trust would move from non-compliance to part-compliance in January and progress would be reported to the Quality and Performance Committee.	Interim Deputy Chief Operating Officer	January 2017	Completed. Reported to Quality and Performance Committee in February
<b>26 January 2017</b>				
1.5 Integrated Performance Report	An update on the securing of additional capacity for RTT would be provided to the Board in February.	Chief Operating Officer	February 2017	Agenda item
1.5 Integrated Performance Report	The Chairman asked for progress on the script rewrite to be reported to the next Quality and Performance Committee and Board and monthly until the work had been completed.	Chief Operating Officer	February 2017	Discussed at Quality and Performance Committee in February. Agenda item - Integrated Performance Report.
1.10 Risk register	The Chief Financial Officer advised that the financial position and its potential impact would need to be considered and the Director of Clinical Governance suggested that this be incorporated in the Board Assurance Framework.	Director of Clinical Governance and Chief Financial Officer	February 2017	Agenda item. BAF risks are referenced with delivery of financial objectives and financial consequences defined where relevant
1.10 Risk register	Martin Sinclair proposed that the BAF be discussed at the Audit Committee.	Director of Corporate Governance	March 2017	Agenda item March
1.10 Risk register	Graham Hodgson asked about the planned work on the pharmacy robot and the Chief Financial Officer would advise on the timeline.	Chief Financial Officer	February 2017	Update in matters arising
1.10 Risk register	The Chief Financial Officer advised that the 7 facet survey would take 6 months to complete and would be reported to the Board.	Chief Financial Officer	July 2017	Agenda item in July
1.12 Equality annual report	The Director of Communications welcomed the report, noting the need to reflect both	Director of HR	January 2017	Completed

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	hospital sites on the front of the report. The Director of HR agreed to amend this.			
1.14 Finance, Business and Investment Committee	The financial assumptions would be reworked and completed by the end of this week and discussed with the Western CFO, noting the outstanding work of the Trust stroke team.	Director of Strategy	February 2017	Agenda item

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