

Board Action Log

Agenda item	Action	Actioned by	When	Progress
3 July 2013				
7.26 Major Programmes Review	It was agreed that detailed proposals regarding this, a schedule of delegation for the 3Ts Programme and consideration of portfolio management would be brought to the September meeting for further discussion.	Chief Financial Officer	October 2015	Scheme of delegation and SFIs revised and approved by Board in January 2015. 3Ts governance arrangements post-FBC will be discussed with the Board at a Seminar following approval of the FBC
24 February 2014				
2.18 Board Assurance Framework	The Chairman asked about the March 2015 review date for the Information Management Strategy action and it was agreed that an early update would be reported to the Board.	Director of Health Informatics	October 2015	Review of Health Informatics Strategy discussed by Executive Management and Strategy will be discussed at Board Seminar (rescheduled from July to October)
1 June 2015				
6.6 Chief Executive's report	The Board further discussed the Trust strategy for proactive communications, agreeing the need for open and transparent communications, and the Director of Strategy and Change advised that a communications strategy was being developed, aligned to the Trust annual plan and priorities and would be submitted to the Board in August.	Director of Strategy and Change	August 2015	Agenda item
6.6 Chief Executive's report	The Chair of the Quality and Risk Committee further advised that the feedback from the GMC visit, which was a very intensive review which took place only every 5 years, had been positive for the Trust, while noting some of the challenges the Trust faced. The report and actions arising from it would be reported to the Board.	Director of Education and Knowledge	October 2015	Initial feedback incorporated in Chief Executive's report. Substantive report in October 2015
6.6 Chief Executive's report	The Board further discussed the baseline assessment undertaken in respect of 7 day services and it was agreed that a report on progress would	Director of Strategy and Change	November 2015	Board Seminar discussion in November

	be brought to the Board.			
6.9 Safer nursing and midwifery staffing	The Board also discussed workforce modernisation and the development of roles such as physician assistants and it was agreed that this would be reported to a future Board meeting in 3 months' time	Director of Strategy and Change	November 2015	Board Seminar discussion in November
6 July 2015				
7.7 Safety, Quality and Patient Experience Strategy	The Deputy Medical Director further advised that it was also important for the Trust to develop its quality improvement (QI) capability, through the agreement of an approved QI methodology and staff trained in its use. The Director of Strategy and Change advised that discussions were taking place with Health Education England, Kent Surrey and Sussex (HEEKSS) to progress this, and also with TDA and the outcome of those discussions would be reported to the Board.	Director of Strategy and Change	August 2015	Service Improvement and Transformation Team established which will utilise a service improvement methodology to drive up the quality of care. Trust will utilise in-house expertise and working with partners to adapt Virginia Mason methodology. Working with HEEKKS to pilot improvement methodology in imaging; and further application of Human Factors approach