

Sussex Trauma Network Repatriation Crib Sheet

Networked care relies on timely movement across the network

To clarify the new STN Repatriation Policy, this crib sheet is a simplification of and contains information already in the policy. If there is a conflict, then the latest version of the Policy, as on the STN website takes precedence.

All Trauma Units must ensure they have a Single Point of Contact (SPOC) for sending and receiving patient repatriation referrals. The SPOC should be contacted via single unique e-mail address and ideally also a single unique telephone number.

The SPOC e-mail address should be monitored by team of people, who should have direct access to all the relevant people involved in the escalation process should repatriation timelines breach 48 hours.

Single Point of Contact emails:

MTC SPOC: uhsussex.major.trauma@nhs.net

Worthing & St Richards SPOC: wshnt.westernsussex.majortraumarepatriation@nhs.net

Conquest & Eastbourne SPOC: esht.majortraumarepatriation@nhs.net

MTC SPOC Duties:

- Identify local hospital of patient after admission to MTC – within 48 hours
- Inform SPOC of local hospital (if it is not the MTC) of the admission and potential later repatriation – **First notification** - within 48 hours
- Determine in collaboration with consultant and MDT whether and when the patient is suitable for repatriation
- Complete Repatriation Form and e-mail it and the Rehabilitation Prescription to SPOC of local hospital – **Formal referral**
- Escalate if repatriation information is not received from local hospital within the required timeframes – on a daily basis until conclusion
- Inform MTC clinical staff of who at local hospital to do handover with

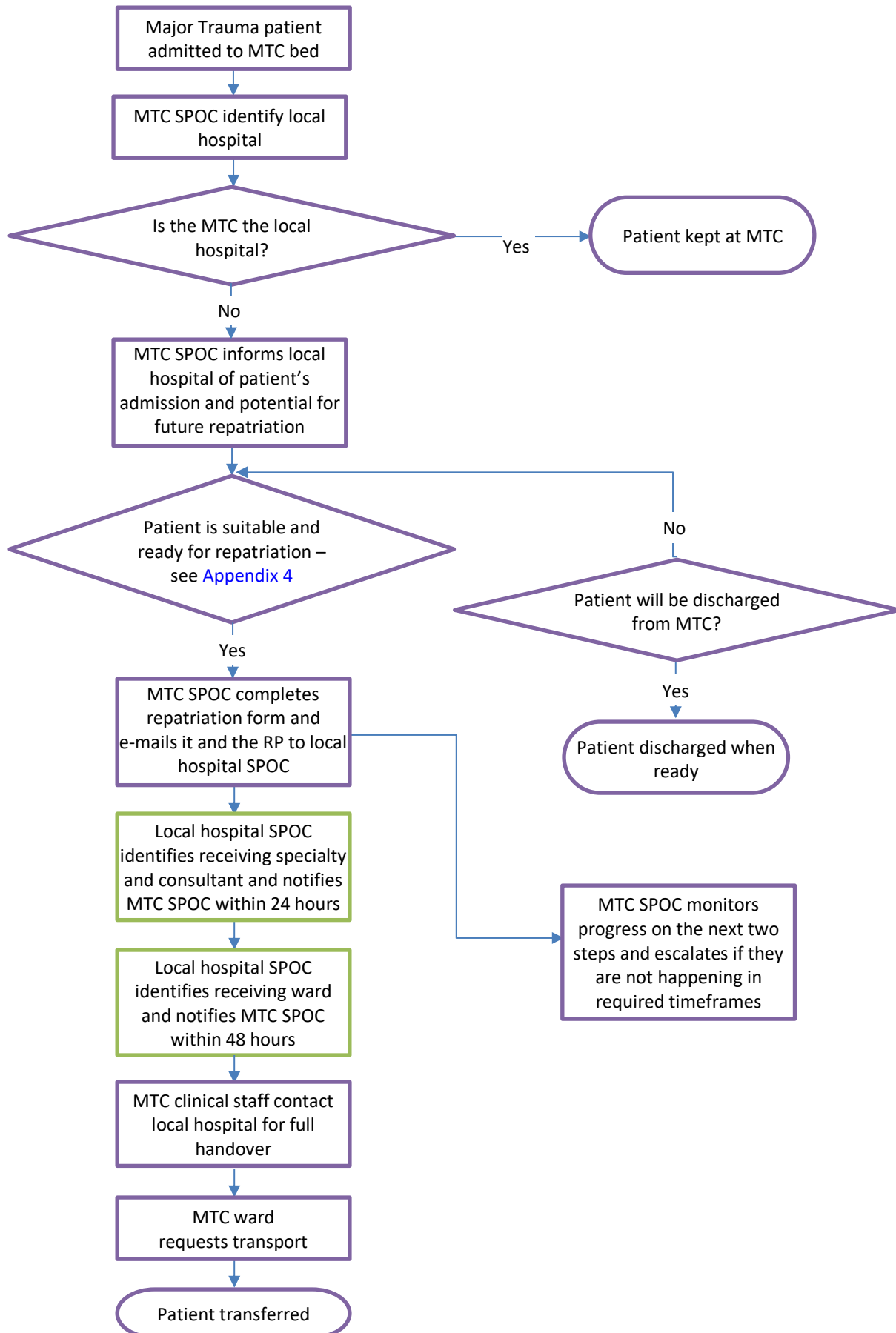
TU SPOC (St Richards, Worthing, Conquest, Eastbourne)

- Receive and read e-mails from MTC - **First notification** and **Formal referral**
- After **First notification** start to identify appropriate specialty and receiving consultant
- Ensure bed management team are informed and/or are the SPOC
- After **Formal referral** is received, finalise identification of appropriate specialty and receiving consultant
- Inform MTC SPOC of speciality and receiving consultant with contact details within 24 hours of receipt of **Formal referral**
- Inform MTC SPOC of receiving ward within 24 hours of receipt of **Formal referral**
- Escalate if repatriation decisions are not made within the required timeframes – on a daily basis until conclusion

If patient passes the 48 hour deadline for repatriation, the SPOC escalates to:

- MTC Head of Site Operations
- Trauma Network Manager – Erin Burns erin.burns@nhs.net / 07708 269561

Repatriation Algorithm



Hospital SPOC and Contact details

Hospital	SPOC	Trauma Lead
UHSussex - RSCH MTC	uhsussex.major.trauma@nhs.net	Duncan Bootland, MTC Clinical Lead
	d.bootland@nhs.net	Ben Stevens, COO
	benstevens@nhs.net, Ben Stevens, COO	
UHSussex - Worthing	wshnt.westernsussex.majortraumarepatriation@nhs.net	Dan Negrulescu, Worthing TU Clinical Lead
	daniel.negrulescu1@nhs.net	Gethin Hughes, Interim COO
	gethin.hughes2@nhs.net Gethin Hughes, Interim COO	
UHSussex - St Richards, Chichester	wshnt.westernsussex.majortraumarepatriation@nhs.net	Elizabeth Cheshire & David Neal
	Elizabeth.Cheshire@wsht.nhs.uk	St Richards TU Clinical Leads
	davidmneal@nhs.net	Gethin Hughes, Interim COO
	gethin.hughes2@nhs.net Gethin Hughes, Interim COO	
ESHT - Conquest and Eastbourne	esht.majortraumarepatriation@nhs.net	Paul Cornelius, Conquest TU Clinical Lead
	p.cornelius@nhs.net	Tara Argent, COO
	Tara.argent@nhs.net	
Sussex Trauma Network	bsuh.sussestrauma@nhs.net	Peter Westhead, STN Clinical Director
	peter.westhead@nhs.net	Erin Burns, STN Manager
	erin.burns@nhs.net	