**Covid19 and Influenza Vaccinations Autumn/Winter 23 for Long Stay Inpatients - Roles and Responsibilities**

The programme will be senior nurse led, but will be collaboratively implemented by the nursing, medical and pharmacy staff as required. The roles and responsibilities below are notional and can be interchangeable dependant on capacity and capability.

Senior Nursing Staff:

* To request ward admin staff or pharmacist to access Summary Care Records (SCR) if required to determine patient’s vaccine record/history
* To request ward admin staff or pharmacist to track vaccine records for newly admitted patients and determine date of eligibility
* To liaise with Lead Vaccine Programme Nurse to co-ordinate supply and administration as and when required. Lead Vaccines Programme Nurse is Tim Eakin, t.eakin@nhs.net
* Ensure that you have received training from Lead Vaccine Programme Nurse (or deputy) to enable uploading of vaccination onto National Immunisation and Vaccination Service (NIVS) database for Covid19 vaccine.

Junior Doctors:

* To determine patient eligibility using attached proposal criteria- can be determined at weekly consultant led ward round.
* To consent eligible patients using attached consent form as directed by nursing staff. Completed consent forms to be filed within medical notes.
* To prescribe Covid19 and Influenza vaccine as and when required for eligible patients on the direction of nursing staff

Pharmacy/Ward Pharmacist:

* To support ward admin staff / Lead Nurse with access to SCR and determining patient’s vaccine history.
* Vaccine supply will be facilitated by the Vaccine Programme Lead Nurse – this is to ensure that all the necessary documentation of consent, prescribing and recording on NIVS is in place.
* Under exceptional circumstances, if the Ward Nurse in Charge is fully trained in in all of the above supply can be facilitated by ward pharmacist direct to ward.
* To provide in person or remote support for clinical queries related to Covid19 and Influenza vaccines.