

Date:

MEDICAL HANDOVER
ROYAL SUSSEX COUNTY HOSPITAL BRIGHTON

Team Members	Day Shift Name	Night Shift Name	Ext/Bleep	Time
Medical Consultant On-Call			62070 (day)	
AAU Consultant			65211	
AAU Junior			8980	
Frailty Consultant			62011 (day)	
Frailty Junior			8820	
Med SpR (Acute Take)			8521	
Med SpR (Ward Cover)			8986	
E EACU (8am)			8138	
E Med Clerking (8am)			8520	
M Med Clerking (12 noon)			8527	
M Med Clerking (12 noon)			-	
L Med Clerking (2pm)			8131	
N AAU			8980	
N Med Clerking			8520	
N Med Clerking			8528	
N Ward Junior zone 1			8522	
N Ward Junior zone 2			8525	
CCOT			8495	
ICU SpR/SHO			8413	
Anaesthetic SpR /SHO			62080/8235	

08:30 MET Meeting

Lead:

Airway:

CPR:

Defibrillator:

Access, Bloods, Drugs:

ABG +/- Runner:

Scribe:

Remember to allocate roles for a second MET call team should two occur simultaneously

20:30 MET Meeting

Lead:

Airway:

CPR:

Defibrillator:

Access, Bloods, Drugs:

ABG +/- Runner:

Scribe:

2AM HOSPITAL@NIGHT MEETING

Team Members	Name	Ext/Bleep
Medical team		8521/8986
ICU team		8413
Anaesthetic team		62080/8235
Surgical team		8613/8614/ 8615
Ortho team		8629/8471
ED team		
CCOT		8495
Site Manager		8152/ 62005
Night Practitioner		62006/62007

Please scan the QR code to access the MET huddle sign in and the MET document remotely.



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08:00 AM Morning Handover Part 1 (Duration: 15 mins)

Location: EACU Level 4, Acute Medical Consultants Office. **Lead by** Acute Medicine/ Frailty Consultant

Purpose: Consultants to allocate patients to teams for the post take ward round.

08:15 AM Morning Handover Part 2 (Duration: 15 mins)

Location: EACU level 5, Doctors office. **Lead by:** Day Medical Registrar

Purpose: Night Medical team to handover unwell ward patients /MET calls to the day team. Day team to sign attendance and allocate bleeps. Highlight any staffing issues.

08:30 Morning MET Meeting (Duration: 10 mins).

Location: EACU level 5, Doctors office. **Lead by:** Day Medical Registrar

Purpose: CCOT, Anaesthetics, ICU and ED in attendance. Establish team roles in Medical Emergencies/ Cardiac arrest, highlight learning needs. Identify sick patients.

08:45 Business Meeting

Location: A&E Psychiatric Assessment room

Purpose: Day Medical Registrar to attend to be aware of hospital OPEL status, escalate staffing or other operational concerns

16:30 EACU Midday Day Huddle (Duration: 15 mins)

Location: EACU level 5, Doctors office. **Lead by:** Day Medical Registrar

Purpose: Identify team on the late shift. Handover of jobs and bleeps from team on early shift with transfer of MET roles. Touch base with EACU Nurse in Charge to update patient plans.

20:00 Night Handover (Duration: 30 mins)

Location: EACU level 4, Reception area. **Lead by:** Night Medical Registrar

Purpose: Ward team to handover sick patients or jobs using **SBAR** approach, followed by Acute take handover of only sick patients, Jobs, Patients waiting to be seen. Highlight any staffing issues.

20:30 Night MET Meeting (Duration: 10 mins)

Location: EACU level 4, Reception Area. **Lead by:** Night Medical Registrar

Purpose: CCOT, Anaesthetics, ICU and ED in attendance. Establish team roles in Medical Emergencies/ Cardiac arrest, highlight learning needs. Identify sick patients.

02:00 Hospital@Night Meeting (Duration: 10 mins)

Location: A&E Psychiatric Assessment room (If in use then go to EACU level 4, Reception area). **Lead by:** Night Medical Registrar or Most senior IMT if concurrent medical emergency is in occurrence

Purpose: Multiple on-call teams in attendance. Discussion of overall clinical and managerial perspective of each team.