

COVID Safety for Staff

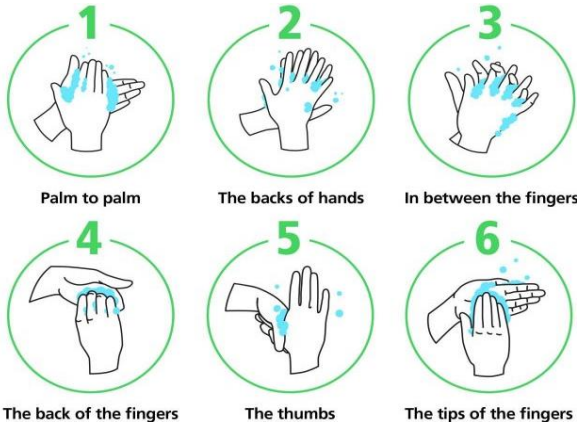
Keeping Surfaces Clean and Clutter free protects your colleagues.

- Clean all surfaces/desks- before and after use.
- Stick to the same desk where possible .
- Wash hands or use alcohol gel after wiping or before or after eating/ drinking.
- Be aware of car sharing outside your bubble and wear mask if car sharing or on public transport.
- Ensure you maintain 2 m distance especially if removing your mask to eat or drink.
- Open windows regularly if possible to circulate air.

Coronavirus

Wash your hands with soap and water more often for 20 seconds

Use a tissue to turn off the tap. Dry hands thoroughly.



Clinell Universal Wipes are proven to be effective against the COVID-19 virus on surfaces in 30 seconds.



Where to clean:

A frequently touched surface is a surface that is touched multiple times each day or touched by different people during the day. Some examples of frequently touched surfaces that should be cleaned with Clinell Universal Wipes are:



Desks



Door handles



Chairs/arm rests



Light switches



Communal eating areas



Hand rails and lift buttons

How to clean effectively:



Wipe in an 'S' shaped pattern



Work from top to bottom



Wipe from clean to dirty



Leave to air dry



One wipe, one surface

We must keep on protecting each other.



HANDS



FACE



SPACE

CLEAN YOUR DESK

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Safe Use of Office Space

- Please ensure you wipe clean surfaces at the beginning and end of the day. Be thorough!
- Focus on surfaces that you touch most often phone, mouse and keyboard.
- Stick to the same desk where possible .
- Reduce clutter and remove difficult to clean items.
- Clean hot desks- before and after use.
- Wash hands or use alcohol gel after wiping or before or after eating/ drinking.

How to clean effectively:



Wipe in an 'S' shaped pattern



Work from top to bottom



Wipe from clean to dirty



Leave to air dry



One wipe, one surface

Coronavirus

Wash your hands with soap and water more often for 20 seconds

Use a tissue to turn off the tap. Dry hands thoroughly.



Palm to palm



The backs of hands



In between the fingers



The back of the fingers



The thumbs



The tips of the fingers

HM Government

We must keep on protecting each other.

NHS



HANDS



FACE



SPACE

STAY ALERT · CONTROL THE VIRUS · SAVE LIVES

HM Government

NHS

Coronavirus

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Dry hands thoroughly.



1
Palm to palm



2
The backs of hands



3
In between the fingers



4
The back of the fingers



5
The thumbs



6
The tips of the fingers



**HOMEMADE
FACE
COVERINGS
FOR SHOPPING AND
PUBLIC TRANSPORT**

 HM Government



**We must
keep on protecting
each other.**



HANDS



FACE



SPACE

STAY ALERT ▶ CONTROL THE VIRUS ▶ SAVE LIVES



**Fluid Resistant
Surgical Masks
FOR THE NHS**

Maximum Occupancy is



You must wear a Fluid resistant surgical mask at all times unless eating or drinking or in this room on your own.

**We must
keep on protecting
each other.**



HANDS



FACE



SPACE

STAY ALERT ▶ CONTROL THE VIRUS ▶ SAVE LIVES

NHS



**Fluid Resistant
Surgical Masks
FOR THE NHS**