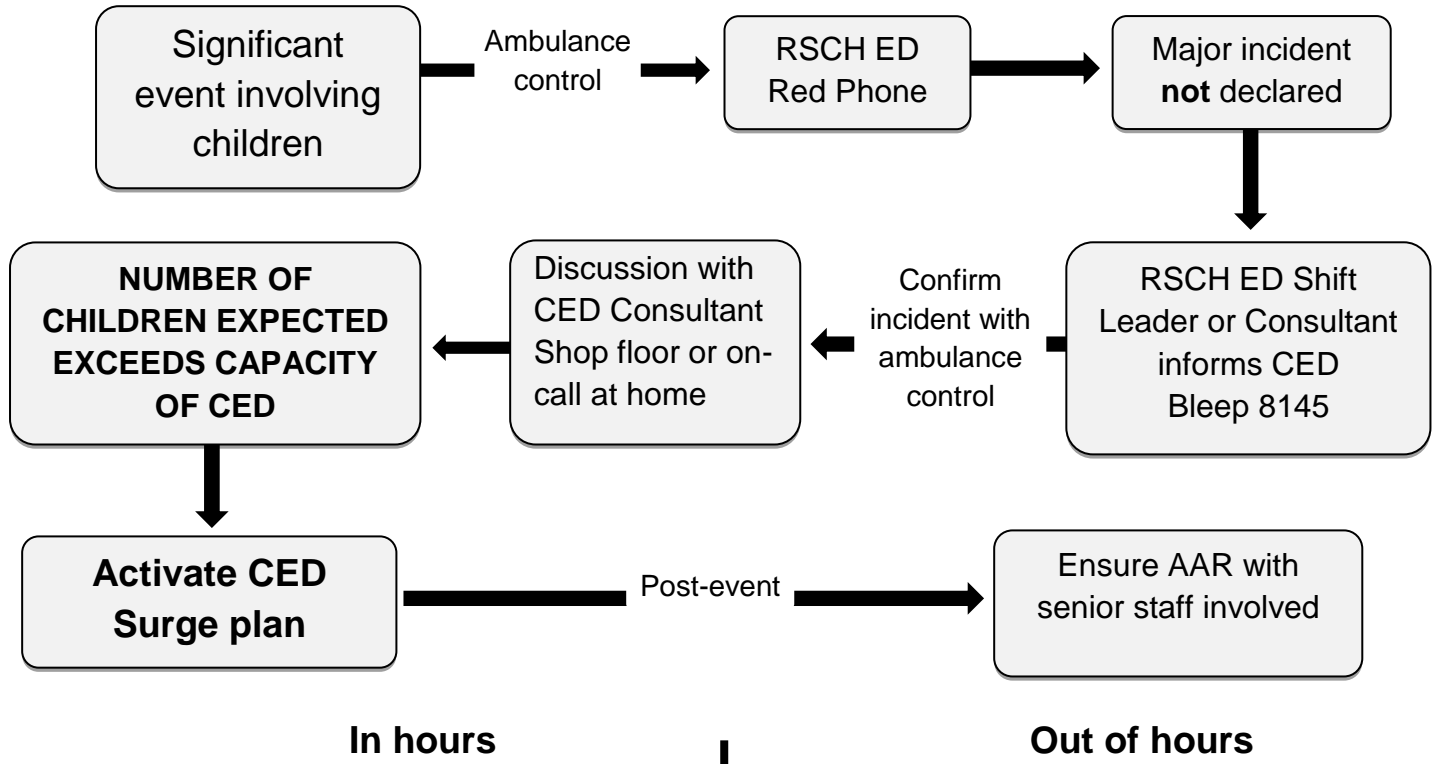


for non-major trauma significant incidents



In hours

Out of hours

## STAFFING

### CED Nurse in charge

- Speak with head of Paediatric Nursing (mobile via switchboard) or Bleep Holder (bleep 8651) to consider releasing staff from RACH wards or RSCH ED
- Inform Facilities & Estates helpdesk (extension 3250) to arrange staff for
  - Catering
  - Cleaning
  - Portering
- Inform Operations Manager (mobile via switchboard) to provide admin support

### CED Consultant

- Liaise with:
  - CoW
  - HDU Consultant
  - On call Paediatric Surgeon / Anaesthetist
  - RSCH ED Consultant for additional County ED medical staff
- Consider extra junior or senior medical cover required

### CED Nurse in charge

- Inform Bleep Holder (bleep 8651) to attend CED to arrange to release staff from RACH wards or RSCH ED (via Shift Leader)
- Inform Clinical Site Practitioner (bleep 8152) who will liaise with on-call Director to provide support services.
- Consider contacting / calling in other staff through switchboard:
  - Head of Paediatric Nursing
  - Nurse Consultant
  - Unit Manager
  - Staff on A/L or days off

### CED Registrar (whilst waiting for on-call Consultant to attend)

- Inform Ward / HDU Registrar (bleep 8683) to attend CED

### CED Consultant

- Consider informing:
  - On-call Paediatrician
  - On call Paediatric Surgeon / Anaesthetist
  - RSCH ED Consultant for additional County ED medical staff
- Consider extra junior or senior medical cover required

**In hours**

**I**

**Out of hours**

**SUPPORT**

**CED Registrar to inform:**

- Out of hours GP (telephone number available at triage)
- Radiology – level 4 in hours extension 3152 / level 5 out of hours bleep 8299
- Haematology technician bleep 8286 / Biochemistry technician bleep 8332

**Nurse in charge:**

- Allocate HCA out of hours to provide admin support in first instance
- Ensure Portering assistance based in CED during Surge
- Liaise with ambulance control to arrange allocation of ambulance personnel to base themselves in CED

**SPACE / CAPACITY**

**SSU patients**

- CED Consultant to allocate most appropriate doctor to review SSU patients
- All beds to be vacated
  - discharge (under supervision) or admit to ward beds

**SSU patients**

- Senior doctor to review all SSU patients and identify those for discharge or admit to ward
- All beds to be vacated
  - discharge (under supervision) or admit to ward beds

**CED and waiting room patients**

- CED Consultant to review all patients with Nurse in Charge with plan to:
  - refer to primary care
  - discharge home
  - admit to wards / level 7 / HDU for completion of assessment and treatment.
- Any remaining waiting room patients to be moved to adolescent room / baby room.

**CED and waiting room patients**

- CED Registrar and Nurse in Charge to do a Symphony "board round" whilst awaiting arrival of Consultant.
- Consultant to review all patients with Nurse in Charge with plan to:
  - refer to primary care
  - discharge home
  - admit to wards / HDU for completion of assessment and treatment.
- Any remaining waiting room patients to be moved to adolescent room / baby room.

- **Wards, Level 7, and HDU Nurses / Theatre staff** to collect admissions and transfers from CED
- **CED Porter** to ensure additional trolleys are in place prior to patients arriving (consider RSCH ED / theatres)

**TRIAGE AND TREATMENTS**

**Emergency Nurse Practitioner 1 or next most senior nurse after Nurse in Charge to triage patients as they arrive at front entrance**

Use Paediatric Triage Sort Score (see Appendix 1)

Priority 1 patients → Resuscitation room

Priority 2 patients → Treatment rooms 1 – 6, SSU trolleys and trolley areas (chairs)

Priority 3 patients → Waiting room

**Emergency Nurse Practitioner 2** to be allocated to treatments

Appendix 1.

**Paediatric Triage Sort**

1. Total Glasgow Coma Score (For Paediatric GCS Scale please see over)	
13-15 =	4
9-12 =	3
6-8 =	2
4-5 =	1
3 =	0

2. Respiratory rate ( circle correct score dependant on age)					
Birth - 1 year		13 month-5 years		More than 5 years	
31-60	5	21-40	5	10-20	5
26-30	4	16-20	4	21 or more	4
21-25	3	11-15	3	6-9	3
15-20	2	5-10	2	1-5	2
14 or under	1	4 or under	1	0	1

3. Systolic Blood Pressure ( circle correct score dependant on age)					
Birth - 1 year		13 months - 5 years		More than 5 years	
51-65	4	66-70	4	75-90	4
41-50	3	51-65	3	91 or more	60-75
30-40	2	40-50	2	60-74	2under 60
Under 29	1	Under 39	1	Less than 60	10
0	0	0	0	0	0

4. Paediatric Triage Sort Scoring		
Total Glasgow Coma Scale score =		
Respiratory Rate score =		
Systolic Blood Pressure score =		
Total=		
<b>Paediatric Triage Sort Score</b>	12 =	Priority 3
	11 =	Priority 2
	10 or less =	Priority 1