In order to volunteer with us you need to complete our **OASIS** process. Once you have been invited to attend our open morning, this process will take between **6-8 weeks**.

**Application**

* You can collect an application pack at the open morning.
* This will include:

 - *Application form*: complete this, indicating which site you want to volunteer at, and bring it to your interview.

- *Health questionnaire*: complete this and bring it to interview with evidence of your MMR vaccinations.

**Open Morning**

* We will invite you to attend the next open morning where you can learn more about the Trust and volunteering.
* This will help you to decide whether volunteering is right for you.
* There will be an opportunity to ask questions.
* At the end you can book an interview.

**Induction**

* Providing we have references, Occupational Health and DBS clearance, you can attend the next available induction day.
* The training provided is compulsory for all volunteers.
* It will provide you with essential information about the Trust and training for your voluntary role.
* At the induction day we will take your photo for your ID badge.

**Start**

* Once all checks and clearances have been completed we can get you started!
* We need to see your DBS certificate as soon as you receive it, or on the induction day.
* We will contact you and arrange a mutually agreed date for you to start.

**Selection**

* The interview assesses your suitability to be a volunteer and helps us find the most appropriate placement for you.
* We will approach your referees after interview.
* The health questionnaire you complete and bring to interview will be sent to our Occupational Health Department.
* You will need to bring three forms of ID which you will take to Human Resources for scanning.
* Following the interview a link to our “Trac” recruitment system will be sent to you so that you can complete your DBS application online.